SAMPLE
Data Action Plan

Required Indicators			
Possible Measures	**Possible data elements req'd**	**Data sources**	**Possible strategies for Data Acquisition & Measurement**
1A: Number of Out of Home Placements	• Project ID number • Total # and name of Judicial Officers assigned to Dependency cases • Total # and name of Judicial Officers assigned to Delinquency cases.	FamilyTracs Unity	Throughout the lifetime of a DIY youth, determine the total number of DFS related placements and the total number of DJJS related placements for each youth, then combine to yield an overall total placement number. Select an appropriate time period (i.e., the past 12-months) and calculate the mean and median number of placements per youth.
1B: Number of Court	• Project ID Number • Total # of Dependency Hearings for which child is scheduled to appear. (Include type of hearing(s)) • Total # of Delinquency Hearings for which child is scheduled to appear. (Include type of hearing(s))	Odyssey Unity FamilyTracs	Add the total number of Dependency hearings and total number of Delinquency hearings for each case. Then aggregate and calculate the mean and median number of hearings across active DIY involvement within the selected time period.
1C: Case Resolution	• Project ID Number • Type of Court Case • Date case closed by Order of the Court • Case closure outcome	Odyssey Unity FamilyTracs	Calculate the number of Delinquency cases and the number of Dependency cases closed across DIY within the selected time period. Determine the outcome for each closed case and calculate the percentages of types of outcomes.
1D: Re-entries (Recidivism & Define Re-entry in both case types)	• Project ID Number • Type of court case • Date closed by Order of the Court • Date new Petition is filed • Nature of charge & location of new offense	Odyssey Unity FamilyTracs	Calculate the frequencies and percentages of closed and new Dependency and Delinquency cases in which a new petition was filed across DIY within the selected time period. List nature and location of new charge of offense.

1E: Nature of Charge/Location of Offense	• Project ID Number • Nature of Charge • Location of Charge	Unity FamilyTracs	Throughout the lifetime of a DIY youth, list the nature of each charge and the location of each charge.

Court Efficiency Indicators			
Measure	**Data elements required**	**Data sources**	**Strategy for Data Acquisition and Measurement**
2A: Number of Judicial Officers per case	• Project ID number • Total # and name of Judicial Officers assigned to Dependency cases • Total # and name of Judicial Officers assigned to Delinquency cases.	Odyssey	Throughout the lifetime of a DIY youth, determine the total number of judicial officers assigned to both dependency and delinquency. Include judges assigned to specialty court such as Drug Court, Mental Health Court, etc.
2B: Number of combined court appearances	• Project ID number • Total # of combined delinquency and dependency hearings for which party is scheduled to appear	Odyssey	Add the total number of combined hearings for each case. This includes both pre-adjudicated and post-adjudicated hearings. Then aggregate and calculate the mean and median number of hearings across DIY within the selected time period.
2C: Number of days from filing of Petition to Adjudication	• Project ID number • Type of court case • Date petition is filed • Date adjudication is determined by Order of the Court	Odyssey FamilyTracs Unity	Calculate the number of delinquency cases and the number of dependency cases closed across DIY within the selected time period. Determine the number of days from filing of petition to adjudication. Calculate the mean and median number of days within the selected time period.
2D: Number of TPR cases	• Project ID number • Total # of TPR cases or filings for DIY cases	Odyssey	Determine if a DIY case has an associated TPR case.

2E: Permanency Plan of each dependency case	• Project ID number	Unity	Throughout the lifetime of a DIY case, determine the amount of permanency plans youth has had in each dependency case.
2F: Number of days from adjudication to case closure	• Project ID number • Total # of days from adjudication and case closure	Unity Odyssey FamilyTtracs	Calculate the number of days that a DIY youth, calculate the total number of days from the youth's adjudication to case closure.
2G: Type of case closure	• Project ID number • Type of court closure	Unity Odyssey	List the type of case closure for both delinquency and dependency cases. Of the delinquency cases, how many were terminated negatively or positively.

Child Welfare Indicators			
Measure	Data elements required	Data sources	Strategy for Data Acquisition and Measurement
3A: Number of Caseworkers assigned	• Project ID Number • Total # and name of Caseworkers assigned to Dependency cases	Unity	Throughout the lifetime of a DIY youth, determine the total number of caseworkers assigned to the Dependency case.
3B: Number of reports of abuse and/or neglect (A/N)	• Project ID Number • Total # of A/N reports	Unity	Throughout lifetime of a DIY youth, determine the total number of abuse and neglect reports.
3C: Number of days from the date of removal to termination of parental rights (TPR)	• Project ID Number • Date of removal • Date of TPR	Unity	Determine the number of days from date of removal to filing the Petition for termination of parental rights. Determine the number of days from court approval for TPR to filing the Petition of TPR. Determine the number of days from date of removal to TPR.
3D: Number of days from date of removal to	• Project ID Number • Date of Removal • Date of Review Hearings	Unity	Determine the number of days from date of removal to the date of each review hearing.

review hearings.			
3E: Number of days from days of removal to permanent placement (permanency) - Reunification - Adoption - Guardianship - APPLA	• Project ID Number • Date of removal • Date of permanent placement	Unity	Determine the number of days from date of removal to the date of permanent placement.

Juvenile Justice Indicators			
Measure	**Data elements required**	**Data sources**	**Strategy for Data Acquisition and Measurement**
4A: Number of Probation Officers per case	• Project ID number • Total # and name of Intake Officers assigned to Delinquency case • Total # and name of Probation Officers assigned to Delinquent case	Family Tracs	Throughout the lifetime of a DIY youth, determine the total number of Probation Officers assigned to the delinquency case.
4B: Number of Offenses	• Project ID number • Total # and type of offenses	Family Tracs	Throughout the lifetime of a DIY youth, determine the total number of violent offenses youth was arrested for (ie. Weapons related, Robbery, Kidnapping, etc)
4C: Number of referrals	• Project ID number • Total # of referrals	Family Tracs	Throughout the lifetime of a DIY youth, determine the total number of referrals while in the program.
4D: Number of detainments	• Project ID number • Total # of detentions	Family Tracs	Throughout the lifetime of a DIY youth, determine the total number of detentions and the length of time youth was detained for.

Measure	Data elements required	Data sources	Strategy for Data Acquisition and Measurement
4E: Number of Bookings	• Project ID number • Total # of Bookings	Family Tracs	Throughout the lifetime of a DIY youth, determine the total number of bookings while the youth was in the program.
4F: Number of Transports (In-Custody)	• Project ID number • Total # of transports	Family Tracs	Throughout the lifetime of a DIY youth, determine the total number of transports conducted while youth was in custody for required appointments.

Health or Well-Being Indicators			
Measure	**Data elements required**	**Data sources**	**Strategy for Data Acquisition and Measurement**
5A: Number of MDT meetings and/or additional DIY meetings and mandatory participants were present	• Project ID Number • Total # of MDT meetings	Unity Family Tracs	Throughout the lifetime of a DIY youth, determine the total number of MDT meetings and type. List timing of MDT and/or additional DIY meetings and mandatory participants present.
5B: Types of Services Received	• Project ID number • Total # and type of services	Unity Family Tracs	Throughout the lifetime of a DIY youth, determine the total number and clearly define the types of services offered to the youth on the delinquency and dependency side.
5C: Use of Psychotropic Medication	• Project ID number • Name of medication and number of prescriptions used	Unity	Throughout the lifetime of a DIY youth, was youth prescribed psychotropic medication. If so, list name of psychotropic medication(s) youth was prescribed.
5D: Referrals for Comprehensive Assessments (LOC/Neuro/Developmental Psych/Psych)	• Project ID number • Type and # of Comprehensive Assessments completed	CCFS Clinical	Throughout the lifetime of a DIY youth, determine the types and number of assessments completed pre and post DIY status.
5E: Diagnosis	• Project ID number • # and Type of Diagnosis for each client	CCFS Clinical	Throughout the lifetime of a DIY youth, determine the number and types and diagnosis for each client. This should include psychiatric and neurodevelopment diagnosis.

5F: Residential Treatment Center (RTC) Placements and Time to Placement	• Project ID number • # and location of RTC placement(s) • Amount of time to be placed in RTC	CCFS Clinical	Throughout the lifetime of a DIY youth, determine the number and location(s) of RTC placement(s). Determine the amount of time between when the RTC was ordered by the court and the time of placement.
5G: Referrals for Developmental Services and/or ABA Assessments	• Project ID Number • # of developmental services • # of ABA Assessments	CCFS Clinical	Throughout the lifetime of a DIY youth, determine the number of referrals for developmental services and list outcome of the referral. Determine the number of ABA assessments and number of youth that was provided ABA services.
5H: Acute Placements	• Project ID Number • # of acute placements • Type of suicide precautions	CCFS Clinical	Throughout the lifetime of a DIY youth, list the number of acute placements, placement name, and suicide prevention protocols taken. List if youth was screened for acute placement and if admitted.